

*The Anoka County Board of Commissioners will hold their regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the board will be present. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the board chair that public attendance is not feasible due to the health pandemic, members of the public will not be allowed to attend this meeting in person. Public members may monitor this meeting through the internet at <https://www.anokacounty.us/1430/Watch-Board-Meetings-Online> or by calling 763-324-4704 24 hours in advance of the meeting time to arrange for telephonic access. Public monitoring in this manner is done pursuant to Minn. Stat. 13D.021.*

## ANOKA COUNTY BOARD AGENDA

FOR THE FEBRUARY 23, 2021, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

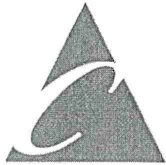
Public comments are welcome at committee meetings. For a schedule of committee meetings please go to <https://www.anokacounty.us/calendar.aspx?>.

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Robyn West
District #4	Mandy Meisner
District #5	Mike Gamache
District #6	Jeff Reinert
District #7	Scott Schulte
- Others:
4. Consider accepting the regular claims paid over \$500 and purchase-card claims paid for the period ending February 12, 2021. **See attached** action item worksheet.
5. Approval of minutes from the following meetings:
  - A. February 9, 2021, regular county board meeting
  - B. February 9, 2021, special county board meeting
6. Chair's remarks.
7. Committee reports.
  - A. Transportation Committee Chair report.
  - B. Human Services Committee Chair report.
  - C. Information Technology Committee report.
  - D. Public Safety Committee Chair report.

8. Committee appointments:

- A. Consider reappointing Jerry Pederson to the Anoka County Community Action Program (ACCAP), representing the public sector, for a three-year term expiring March 2024.
- B. Consider appointing Belinda Lawrence to the Library Board for a term expiring December 31, 2021, representing District #5, as recommended by Commissioner Gamache due to the resignation of Janice Martineau-Dunlop. **See attached** committee application.
- C. Consider, for informational purposes, Chair Schulte's private sector appointment of Debby Boyd, The John Roberts Company, to the Anoka County Workforce Development Board, replacing Michael Thews, for a term expiring June 30, 2023. **See attached** background and committee application.



## ANOKA COUNTY BOARD

### ACTION ITEM

February 23, 2021

#### FINANCE & CENTRAL SERVICES

ACTION REQUESTED	Motion for acceptance of the regular claims paid over \$500 for the period ending 02/12/2021 and purchase-card claims paid for the period ending 02/12/2021.
BACKGROUND	Resolution 2019-107 delegated the Finance & Central Services Division Manager the authority to pay all claims of the County.
SOLUTIONS	Pursuant to Resolution 2019-107 and Minn. Stat. §375.18, the list of all claims paid since the last regularly scheduled Board Meeting is now presented to the Board for informational purposes and acceptance. The Claims Register is on file with the Clerk of the Board.
RECOMMENDATIONS	Recommend approval.

## **ANOKA COUNTY TRANSPORTATION COMMITTEE CHAIR REPORT**

**Commissioners Schulte (Chair), Braastad, Look and West**

**Tuesday, February 23, 2021 - 9:30 A.M.**

**Anoka County Government Center, County Board Room #705**

### **ACTION ITEMS**

#### **Highway**

- \*1. Consider recommending approval of Resolution #2021-TR06 establishing the 2021 Spring Weight Restrictions on the Anoka County Highway System.
- \*2. Consider recommending approval of Resolution #2021-TR07, a resolution of support for Linwood Township's Local Road Improvement Program (LRIP) grant application for the Martin Lake Road Improvement Project.
- \*3. Consider recommending approval of Resolution #2021-TR08, a resolution of support for the City of Nowthen's Local Road Improvement Program (LRIP) grant application for the reconstruction of 185<sup>th</sup> Avenue NW and Jasper Street NW.





## ANOKA COUNTY BOARD ACTION ITEM

February 23, 2021

### TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending for approval Resolution #2021-TR06, establishing the 2021 Spring Weight Restrictions on the County Highway System.</i>
BACKGROUND	<i>State statute allows for road authorities to establish load restrictions on its highways. During the spring thaw, roads are susceptible to damage from heavy loads and freeze/thaw cycles on pavements. Anoka County places road restrictions concurrent with MnDOT and they remain in place no more than eight weeks.</i>
PREVIOUS ACTION TAKEN	<i>This is an annual Action item.</i>
COMMENTS	<i>None</i>
RECOMMENDATIONS	<i>Recommend Approval.</i>

# RESOLUTION #2021-TR06

## RESOLUTION SETTING 2021 SPRING ROAD RESTRICTIONS

IT IS HEREBY RESOLVED that upon recommendation of the County Highway Engineer, and under the provisions of Minn. Stat. 169.87 (but not before the Minnesota Department of Transportation) Road Restrictions shall be in effect upon the following designated State Aid Highways and County Roads. Such limitations shall not exceed a maximum of Ten (10) Tons or a minimum of Five (5) Tons.

C.S.A.H. No. 1 .....	9 Ton Axle Limit
C.S.A.H. No. 2 .....	9 " " "
C.S.A.H. No. 3 .....	9 " " "
C.S.A.H. No. 4 .....	9 " " "
C.S.A.H. No. 5 .....	9 " " "
C.S.A.H. No. 6 .....	9 " " "
C.S.A.H. No. 7 .....	9 " " "
C.S.A.H. No. 8 .....	9 " " "
C.S.A.H. No. 9 CSAH No. 14 to CSAH No. 116 .....	10 " " "
C.S.A.H. No. 9 CSAH No. 116 TO CSAH No. 24 .....	9 " " "
C.S.A.H. No. 10 TH 47 to East County Line .....	10 " " "
C.S.A.H. No. 11 .....	9 " " "
C.S.A.H. No. 12 CSAH No. 11 to Lilac St .....	9 " " "
C.S.A.H. No. 12 Lilac St to CSAH No. 23 .....	10 " " "
C.S.A.H. No. 13 CSAH No. 22 to CR No. 74 .....	9 " " "
C.S.A.H. No. 13 CR No. 74 to CSAH No. 24 .....	7 " " "
C.S.A.H. No. 14 CSAH No. 1 to CSAH No. 9 .....	9 " " "
C.S.A.H. No. 14 CSAH No. 9 to CSAH/CR No. 52 .....	10 " " "
C.S.A.H. No. 14 CSAH/CR No. 52 to CR No. 84 .....	9 " " "
C.S.A.H. No. 14 CR No. 84 to East County Line .....	10 " " "
C.R. No. 15 .....	7 " " "
C.R. No. 16 .....	7 " " "
C.S.A.H. No. 17 South County Line to CSAH No. 116 .....	10 " " "
C.S.A.H. No. 17 CSAH No. 116 to CSAH No. 18 (Broadway Ave) .....	9 " " "
C.S.A.H. No. 17 CSAH No. 18 (Broadway Ave) to 185th Ave .....	7 " " "
C.S.A.H. No. 17 185th Ave to Coon Lake Shop .....	5 " " "
C.S.A.H. No. 17 Coon Lake Shop to CSAH No. 22 .....	9 " " "
C.S.A.H. No. 18 CSAH No. 1 to CSAH No. 11 .....	9 " " "
C.S.A.H. No. 18 CSAH No. 14 to CSAH No. 116 .....	9 " " "
C.R. No. 18 CSAH No. 116 to CSAH No. 78 .....	9 " " "
C.S.A.H. No. 18 CSAH No. 20 to Polk St NE .....	9 " " "
C.S.A.H. No. 18 Polk St NE to Soderville Dr NE .....	10 " " "
C.S.A.H. No. 18 Soderville Dr NE to East County Line .....	9 " " "
C.R. No. 19 .....	7 " " "
C.S.A.H. No. 20 .....	9 " " "
C.S.A.H. No. 21 South County Line to CSAH No. 34 .....	9 " " "
C.S.A.H. No. 21 CSAH No. 34 to CSAH No. 14 .....	9 " " "
C.S.A.H. No. 22 West County Line to East County Line .....	9 " " "
C.S.A.H. No. 23 South County Line to I-35W .....	9 " " "
C.S.A.H. No. 23 I-35W to TH 97 .....	10 " " "
C.S.A.H. No. 24 West County Line to CR No. 66 .....	7 " " "
C.S.A.H. No. 24 CR No. 66 to TH 47 .....	9 " " "

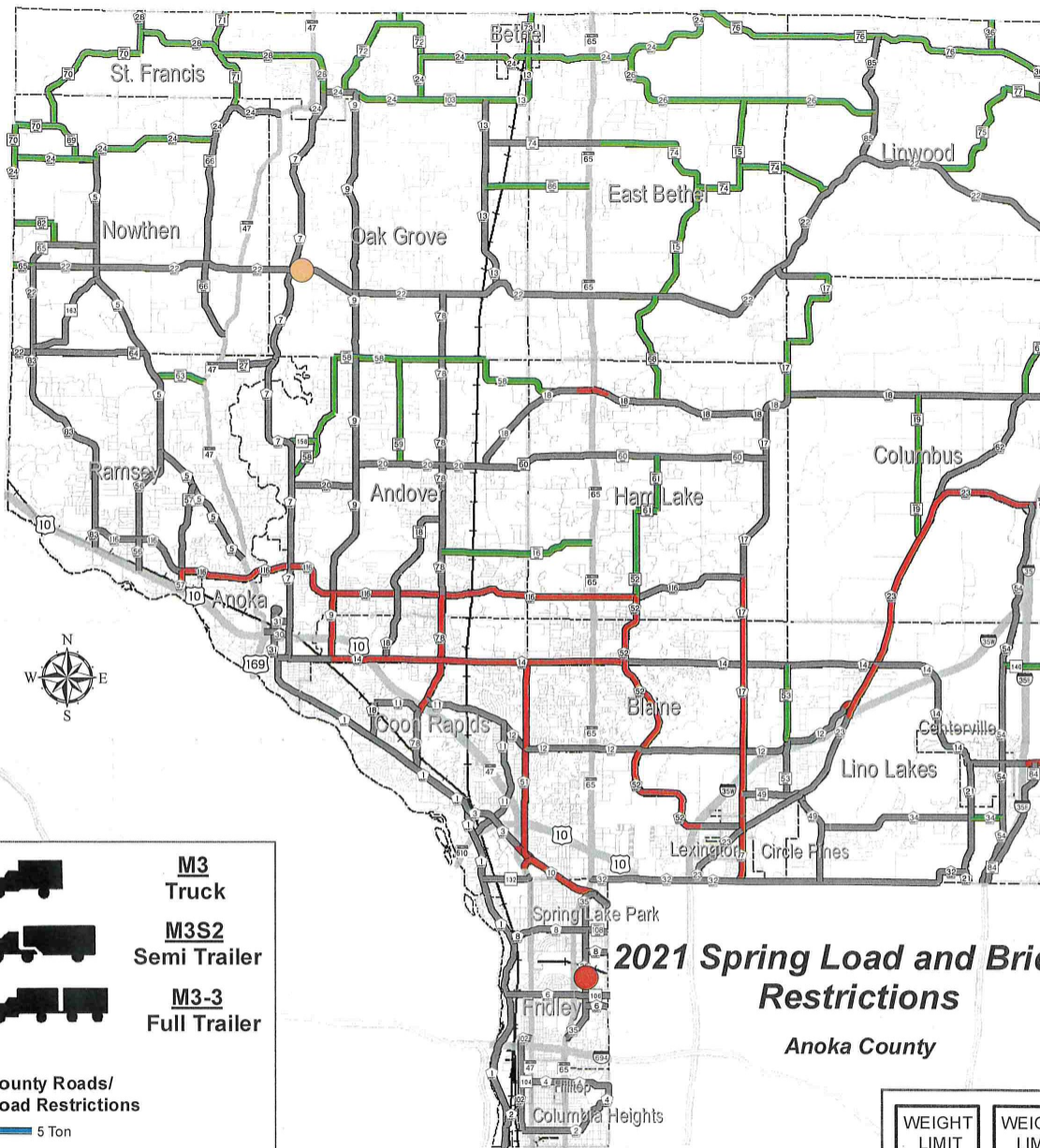
C.S.A.H. No. 24 TH 47 to CSAH No. 28 .....	9 Ton Axle Limit
C.S.A.H. No. 24 CSAH No. 28 to CSAH No. 9 .....	9 " " "
C.S.A.H. No. 24 CSAH No. 9 to North County Line .....	7 " " "
C.S.A.H. No. 26 .....	7 " " "
C.R. No. 27 .....	9 " " "
C.S.A.H. No. 28 .....	7 " " "
C.S.A.H. No. 30 .....	9 " " "
C.S.A.H. No. 31 .....	9 " " "
C.S.A.H. No. 32 .....	9 " " "
C.S.A.H. No. 34 CSAH No. 49 to CSAH No. 21 .....	9 " " "
C.S.A.H. No. 34 CSAH No. 21 to CSAH No. 54 .....	7 " " "
C.S.A.H. No. 35 .....	9 " " "
C.S.A.H. No. 36 .....	7 " " "
C.S.A.H. No. 49 CSAH No. 23 to South County Line .....	9 " " "
C.R. No. 49 CSAH No. 17 to CSAH No. 23 .....	9 " " "
C.S.A.H. No. 51 .....	9 " " "
C.S.A.H. No. 52 CSAH No. 17 to I-35W .....	9 " " "
C.S.A.H. No. 52 I-35W to C.S.A.H. 116 .....	10 " " "
C.R. No. 52 CSAH No. 116 to CR No. 61 .....	7 " " "
C.R. No. 53 CR No. 49 to CSAH No. 12 (109th Ave NE) .....	9 " " "
C.R. No. 53 CSAH No. 12 (Apollo Dr) to CSAH No. 14 .....	5 " " "
C.S.A.H. No. 54 .....	9 " " "
C.R. No. 56 .....	9 " " "
C.S.A.H. No. 57 TH 10 to CSAH No. 116 .....	10 " " "
C.R. No. 57 CSAH No. 116 to CSAH No. 5 .....	9 " " "
C.R. No. 58 CSAH No. 7 to CSAH No. 78 .....	7 " " "
C.R. No. 58 CSAH No. 78 to CSAH No. 18 .....	5 " " "
C.R. No. 59 .....	7 " " "
C.R. No. 60 CSAH No. 18/CR No. 18 to TH 65 .....	9 " " "
C.R. No. 60 TH 65 to CSAH No. 17 .....	9 " " "
C.R. No. 61 CR No. 52 to CR No. 60 .....	7 " " "
C.S.A.H. No. 62 CSAH No. 23 to CSAH No. 18 .....	9 " " "
C.R. No. 62 CSAH No. 18 to East County Line .....	7 " " "
C.R. No. 63 CSAH No. 5 to TH 47 .....	7 " " "
C.R. No. 64 .....	9 " " "
C.R. No. 65 West County Line to CSAH No. 22 .....	7 " " "
C.R. No. 65 CSAH 22 to CSAH 5 .....	9 " " "
C.R. No. 66 .....	9 " " "
C.R. No. 68 .....	7 " " "
C.R. No. 70 .....	7 " " "
C.R. No. 71 .....	7 " " "
C.R. No. 72 .....	7 " " "
C.R. No. 73 .....	7 " " "
C.R. No. 74 CSAH No. 13 to TH 65 .....	9 " " "
C.R. No. 74 TH 65 to CSAH No. 22 .....	7 " " "
C.R. No. 75 .....	7 " " "
C.R. No. 76 .....	7 " " "
C.R. No. 77 .....	7 " " "
C.S.A.H. No. 78 CSAH No. 1 to CSAH No. 14 .....	9 " " "
C.S.A.H. No. 78 CSAH No. 14 to CSAH No. 116 .....	10 " " "

**RESOLUTION #2021-TR06**




C.S.A.H. No. 78 CSAH No. 116 to CR No. 58 .....	9 Ton Axle Limit
C.S.A.H. No. 78 CR No. 58 to CSAH No. 22 .....	9 " " "
C.R. No. 82 .....	7 " " "
C.S.A.H. No. 83 TH 10 to CSAH No. 22 .....	9 " " "
C.R. No. 84 CSAH No. 14 to ½ mile south.....	9 " " "
C.R. No. 84 ½ mile south CSAH No. 14 to ½ mile north South County Line.....	7 " " "
C.R. No. 84 ½ mile north of South County Line to South County Line .....	9 " " "
C.R. No. 85 .....	9 " " "
C.R. No. 86 .....	7 " " "
C.R. No. 89 .....	7 " " "
C.R. No. 102 .....	9 " " "
C.R. No. 103 .....	7 " " "
C.R. No. 104 .....	9 " " "
C.R. No. 106 .....	9 " " "
C.R. No. 108 .....	9 " " "
C.S.A.H. No. 116 CSAH No. 83 to CSAH/CR No. 57.....	9 " " "
C.S.A.H. No. 116 CSAH/CR No. 57 to CSAH No. 78.....	10 " " "
C.S.A.H. No. 116 CSAH No. 78 to TH 65 .....	9 " " "
C.S.A.H. No. 116 TH 65 to CSAH No. 52 .....	10 " " "
C.S.A.H. No. 116 CSAH No. 52 to CSAH No. 17 .....	9 " " "
C.S.A.H. No. 131 .....	9 " " "
C.R. No. 132 .....	9 " " "
C.R. No. 140 .....	7 " " "
C.R. No. 158 .....	7 " " "
C.R. No. 163 .....	9 " " "

NOTE: CSAH - Indicates County State Aid Highway  
CR - Indicates County Road  
TH - Indicates Trunk Highway











-  **M3**  
Truck
-  **M3S2**  
Semi Trailer
-  **M3-3**  
Full Trailer

- County Roads/  
Road Restrictions**
-  5 Ton
  -  7 Ton
  -  9 Ton
  -  10 Ton
- Roads**
-  FREEWAY
  -  MNDOT HIGHWAY

## 2021 Spring Load and Bridge Restrictions

Anoka County

WEIGHT LIMIT		WEIGHT LIMIT	
	36T		26T
	40T		40T
	40T		40T

Br. 02519     Br. 03310

-  COUNTY ROAD
-  CSAH
-  STATE HIGHWAY
-  US HIGHWAY
-  INTERSTATE

**BRIDGE RESTRICTIONS IN EFFECT 365 DAYS/YEAR**  
**SPRING LOAD RESTRICTIONS**  
**START DATE = PENDING**

Map Document: T:\GIS\Departments\Engineering\2021\_Program\2021\_Roads\Bridges\Restrictions.mxd  
02/09/21

Prepared by Anoka County Highway Department  
This is a computer-generated map. It is not intended to be used as a legal document. It is subject to change without notice. For more information, please contact the Highway Department.



## ANOKA COUNTY BOARD ACTION ITEM

February 23, 2021

### TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Resolution #2021-TR07, a resolution of support for Linwood Township's Local Road Improvement Program (LRIP) grant application for the Martin Lake Road Improvement Project.</i>
BACKGROUND	<p><i>MnDOT's 2020 LRIP grant program is currently accepting project applications through March 3, 2021. One of the requirements for non-State Aid cities and townships to be eligible to apply is sponsorship by their respective county. A few of the key tasks borne by the county sponsor include: being the fiscal agent on behalf of the community to ensure the flow the funds from MnDOT to the county to the contractor, assist local agency with the completion of grant agreements, assist with project development activities, help coordinate communications/updates between local agency and MnDOT/State Aid staff, and assist with closing the project out once construction activities and all documentation have been completed.</i></p> <p><i>Linwood Township understands that all project development, ROW, construction, and other administrative costs above and beyond the awarded LRIP funds are their responsibility.</i></p>
PREVIOUS ACTION TAKEN	<i>None</i>
COMMENTS	
RECOMMENDATIONS	<i>Recommend Approval.</i>

**RESOLUTION #2021-TR07**

**RESOLUTION OF SUPPORT AND SPONSORSHIP  
FOR LINWOOD TOWNSHIP'S  
LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) GRANT APPLICATION  
FOR THE  
MARTIN LAKE ROAD IMPROVEMENT PROJECT**

WHEREAS, Local Road Improvement Program (LRIP) funds are available for local agency projects meeting Routes of Regional Significance or rural Road Safety criteria; and

WHEREAS, non-state aid cities and townships must have a county sponsor to apply for LRIP funding; and

WHEREAS, Linwood Township has requested that Anoka County sponsor its application for the Martin Lake Road Improvement Project; and

WHEREAS, Linwood Township understands that it will be responsible for all costs above and beyond the awarded LRIP funding, including but not limited to, engineering costs, right-of-way acquisition costs, and construction costs; and

WHEREAS, Linwood Township will maintain Martin Lake Road for the lifetime of the improvements.

NOW THEREFORE, BE IT RESOLVED, that the County of Anoka hereby sponsors Linwood Township's LRIP Grant Application for the Martin Lake Road Improvement Project.

**LINWOOD TOWNSHIP  
ANOKA COUNTY, MINNESOTA  
STATE OF MINNESOTA**

**RESOLUTION NO. 2021-02**

**RESOLUTION SUPPORTING PURSUIT OF 2020 LOCAL ROAD IMPROVEMENT PROGRAM FUNDING FROM MnDOT FOR THE MARTIN LAKE ROAD STREET IMPROVEMENT PROJECT**

WHEREAS, the Phase One of the Martin Lake Road Street Improvement Project includes surface improvements of the road from County State Aid Highway 22 north to the intersection with East Martin Lake Drive, in Linwood Township, Anoka County, MN; and

WHEREAS, Martin Lake Road, is a primary arterial road, serving as a direct transportation route between Anoka County State Aid Highway 22 and Anoka County Road 85 and Anoka County State Aid Road 26 for local traffic and emergency responders. The fire department station is located just north of the intersection of Martin Lake Road and Anoka County Road 85; and

WHEREAS, Martin Lake Road is regionally significant in that it serves as access to the Anoka County Martin-Island-Linwood Lakes Regional Park, a 737- acre park system. Anoka County is the fourth most populous county in the State of Minnesota; and

WHEREAS, Martin Lake Road is also regionally important as it serves as access to Camp Salie, which facilities include camper cabins, shower/restrooms, dining/recreation hall, a board walk across a swamp marsh and nature trails; and

WHEREAS, Martin Lake Road serves as the road leading to the only public boat access to Martin Lake; and

WHEREAS, Martin Lake Road has experienced higher traffic volume over the past several years with the average daily traffic count at CSAH averaging 1,620 vehicles; and

WHEREAS, the roadway surface has deteriorated to such an extremely poor condition, that a full-depth reclamation, two inches of aggregate base needed for additional strength, and repave two bituminous lifts is the most practical roadway rehabilitation; and

WHEREAS, there are a number of portions of Martin Lake Road are currently in need of safety improvements to address steep shoulder in-slopes. The slope rate from the roadway exceeds a 3:1 slope rate. These unsafe slope rates are planned to be protected with guide cable as a part of the scheduled reclamation project to improve vehicle safety; and

WHEREAS, the preliminary engineer's estimate for Phase One of the project on Martin Lake Road was \$425,002.00, but due to budget restraints, the Linwood Township construction reclamation project for Martin Lake Road could not occur until the year 2024, at the earliest; and

WHEREAS, the 2020 Local Road Improvement Program (LRIP) administered by the Minnesota Department of Transportation makes available up to \$1,250,000 to apply towards projects on local roads that are regionally significant, result in safety improvements, address transportation deficiencies, and contribute to economic development; and



WHEREAS, the Local Road Improvement Program (LRIP) requires a town, such as Linwood Township, to have a county sponsor and the support of the County Board, and

WHEREAS, the proposed year for project construction is 2022.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF LINWOOD TOWNSHIP, OF THE COUNTY OF ANOKA, AS FOLLOWS; that


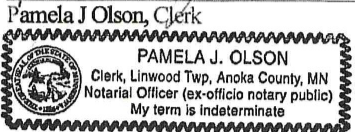
1. Linwood Township hereby supports the Phase One of the Martin Lake Road Street Improvement Project from County State Aid Highway 22, north approximately 4,200 feet to a point 100 feet past the intersection with East Martin Lake Drive; and
2. The Township Board hereby supports the Township's pursuit of Local Road Improvement Program (LRIP) funding and authorizes staff to prepare and submit such application, and
3. The Township Board hereby seeks the support by resolution of Anoka County to act as sponsor for Linwood Township's Local Road Improvement Program funding application and the associated project for Phase One of Martin Lake Road Street Improvement Project from County State Aid Highway 22, north approximately 4,200 feet to a point 100 feet past the intersection with East Martin Lake Drive; and
4. That Anoka County be the fiscal agent on behalf of the community and have funds flow from MnDOT to the county to the contractor; request the SAP/SP number for the project; ensure the project meets milestones and dates; assist the Township in execution of a grant agreement; develop, review and/or approve the plan; submit the plan engineers estimate, and proposal to the DSAE; advertise, let and award the project; submit pay requests to State Aid; communicate progress and updates with the DSAEs and State Aid Programs Engineer; and assist with project close out.

BE IT FURTHER RESOLVED, that the Township Board hereby provides assurance that the Township will pay all costs associated with the project and that staff will ensure that all aspects of LRIP funding requirements are met and the project's schedule is adhered to.

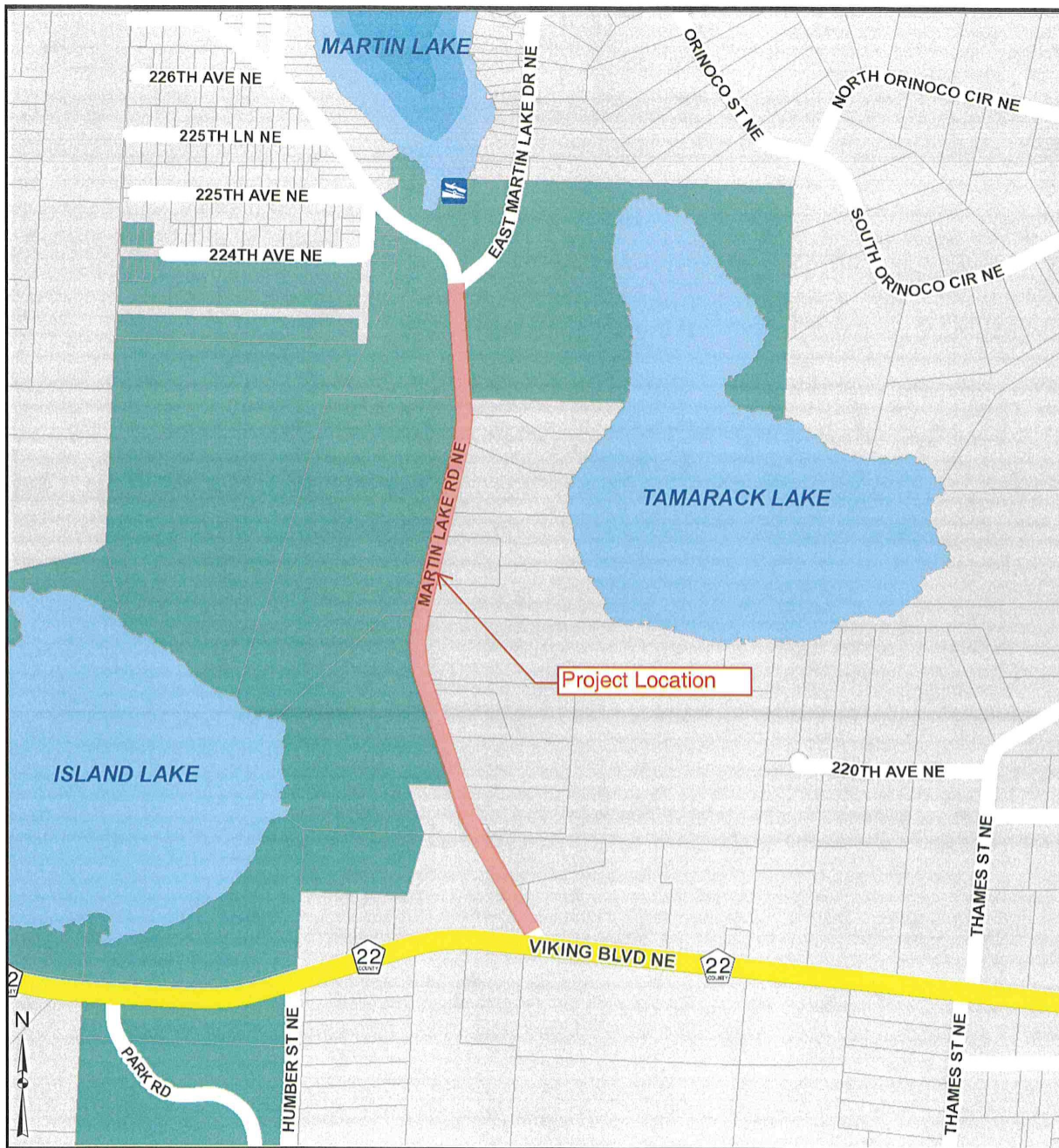
Adopted by the Board of Supervisors of the Town of Linwood on this 26th day of January, 2021.

  
Town Board Chairman

ATTEST:

  
Pamela J. Olson, Clerk  
  
PAMELA J. OLSON  
Clerk, Linwood Twp, Anoka County, MN  
Notarial Officer (ex-officio notary public)  
My term is indeterminate

# Martin Lake Road NE



## Parcel Information:

Approx. Acres:  
Commissioner:

## Owner Information:



Plat:

Anoka County GIS

1:9,600

Date: 2/10/2021

Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey, or for zoning verification.





## LINWOOD TOWNSHIP

ANOKA COUNTY

22817 Typo Creek Drive N.E.

Stacy, Minnesota 55079

(651) 462-2812 • Fax (651) 462-0500

E-Mail: [info@linwoodtownship.org](mailto:info@linwoodtownship.org)

Website: <http://linwoodtownship.org>

January 26, 2021

Joe MacPherson  
Anoka County Engineer  
1440 Bunker Lake Blvd. NW  
Andover, MN 55304

Re: Sponsorship for 2020 Local Road Improvement Program (LRIP) Martin Lake Road

Dear Mr. MacPherson,

As part of the upcoming LRIP grant, Linwood Township is interested in submitting a funding application for improvements on Martin Lake Road.

State funding through this program is available for construction letting in years 2021 through 2023. The project represents an opportunity to improve Martin Lake Road, a primary arterial road, serving as a direct transportation route between Anoka County State Aid Highway 22 and Anoka County Road 85 and Anoka County State Aid Road 26 for local traffic and emergency responders in Linwood Township. This road is significant in that it serves as access to regional recreational areas such as the Anoka County Martin-Island-Linwood Lakes Regional Park, Camp Salie, and to the only public boat access on Martin Lake. Martin Lake Road has deteriorated to such an extremely poor condition, and contains unsafe steep shoulder in-slopes, that a total reclamation and installation of guide cables are the basis for applying for the LRIP grant funding.

Based on the program requirements, the township is requesting that Anoka County be the sponsor on our application and project. The township will also need a resolution of support from Anoka County to forward with the application. Based on discussions earlier this month, we understand you will work to get this request for sponsorship and a resolution of support on an upcoming county board agenda in February 2021.

We would appreciate the sponsorship and resolution of support from Anoka County for our application and project. We acknowledge the township is responsible for costs associated with the project that are not eligible for LRIP funding. Please contact our Township Engineer, Craig Jochum at 763-852-0485 or Mike Gabrick at 651-491-3542 with questions.

Sincerely,

Michael Halliday  
Linwood Township Chair



## ANOKA COUNTY BOARD ACTION ITEM

February 23, 2021

### TRANSPORTATION DIVISION

ACTION REQUESTED	<i>Consider recommending approval of Resolution #2021-TR08, a resolution of support for the City of Nowthen's Local Road Improvement Program (LRIP) grant application for the reconstruction of 185<sup>th</sup> Avenue NW and Jasper Street NW.</i>
BACKGROUND	<p><i>MnDOT's 2020 LRIP grant program is currently accepting project applications through March 3, 2021. One of the requirements for non-State Aid cities and townships to be eligible to apply is sponsorship by their respective county. A few of the key tasks borne by the county sponsor include: being the fiscal agent on behalf of the community to ensure the flow the funds from MnDOT to the county to the contractor, assist local agency with the completion of grant agreements, assist with project development activities, help coordinate communications/updates between local agency and MnDOT/State Aid staff, and assist with closing the project out once construction activities and all documentation have been completed.</i></p> <p><i>The City of Nowthen understands that all project development, ROW, construction, and other administrative costs above and beyond the awarded LRIP funds are their responsibility.</i></p>
PREVIOUS ACTION TAKEN	<i>None</i>
COMMENTS	
RECOMMENDATIONS	<i>Recommend Approval.</i>

**RESOLUTION #2021-TR08**

**RESOLUTION OF SUPPORT AND SPONSORSHIP  
FOR THE CITY OF NOWTHEN'S  
LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) GRANT APPLICATION  
FOR THE  
185<sup>TH</sup> AVENUE NW AND JASPER STREET NW  
ROAD IMPROVEMENT PROJECT**

WHEREAS, Local Road Improvement Program (LRIP) funds are available for local agency projects meeting Routes of Regional Significance or rural Road Safety criteria; and

WHEREAS, non-state aid cities and townships must have a county sponsor to apply for LRIP funding; and

WHEREAS, the City of Nowthen has requested that Anoka County sponsor its application for the 185<sup>TH</sup> Avenue NW and Jasper Street NW Road Improvement Project; and

WHEREAS, the City of Nowthen understands that it will be responsible for all costs above and beyond the awarded LRIP funding including but not limited to, engineering costs, right-of-way acquisition costs, and construction costs; and

WHEREAS, the City of Nowthen will maintain 185<sup>TH</sup> Avenue NW and Jasper Street NW for the lifetime of the improvements.

NOW THEREFORE, BE IT RESOLVED, that the County of Anoka hereby sponsors the City of Nowthen's LRIP Grant Application for the reconstruction of 185<sup>TH</sup> Avenue NW and Jasper Street NW.



City of Nowthen  
2021 LRIP Grant Application

Project Location

Municipal Boundaries







# Anoka County

## HUMAN SERVICES DIVISION

Administration & Finance

### HUMAN SERVICES COMMITTEE CHAIR REPORT FOR THE FEBRUARY 23, 2021 ANOKA COUNTY BOARD MEETING

COMMITTEE PRESENT: Commissioner Mandy Meisner, Commissioner Jeff Reinert,  
Commissioner Robyn West

COMMITTEE ABSENT: Commissioner Julie Braastad

OTHERS PRESENT: Cindy Cesare, Rhonda Sivarajah, Jonelle Hubbard, Jerry Pederson, Dylan Warkentin,  
Nancy Norman, Peggy McNabb, Brad Thiel, Nicole Swanson, Tracy Schirmers

Commissioner Jeff Reinert, Chair, requests to bring the following forward from the February 16, 2021, Human Services Committee meeting for consideration by the County Board of Commissioners, which also acts as the Local Social Services Agency and Health Board, for their approval:

#### PUBLIC HEALTH AND ENVIRONMENTAL SERVICES

- \*1. Consider recommending the County Board enter into Contract #C0004813C (renewal) with OTI, Inc., for management of Anoka County's yard waste/organics composting and tree waste processing sites at the Rice Creek compost site in Lino Lakes and the Bunker Hills compost site in Coon Rapids from March 1, 2021, through February 28, 2023, at existing rates.
- \*2. Consider recommending the County Board apply for and accept Second Chance Act Addressing the Needs of Incarcerated Parents and Their Minor Children Program funding, Contract #C0008428, from the U.S. Department of Justice, Office of Justice Programs, and the Office of Juvenile Justice and Delinquency Prevention, in an amount of up to \$300,000 over three years.

#### JOB TRAINING CENTER

- \*3. Consider recommending the County Board accept National Health Emergency Grant, Contract #C0006609, to address the opioid crisis in an amount of \$360,000, with an initial funding passthrough of \$210,462 for State Fiscal Years 2021—2022.

© © ©

- \*4. The committee recommended County Board ADOPTION of the following:

A. Resolution #2021-HS-4, Economic Assistance Bills – **see attached resolution.**

© © ©

#### INFORMATIONAL

- 1. The committee reviewed the February 16, 2021, Human Services Division Contingent Positions Spreadsheet as required annually by the Anoka County Personnel Rules and Regulations.
- 2. The committee recommended County Board Chair appointment of Debby Boyd as private sector business representative to the Workforce Development Board for a two-year term through June 30, 2023.

\*Action Required  
attachments



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
COUNTY BOARD AGENDA ITEM

Public Health & Environmental Services		February 16, 2021
OTI, Inc. Contract Amendment Authorization		ACTION
Action Requested	Authorization to approve Amendment No. 3 to Contract No. C0004813C, operation and maintenance of the County's yard waste/organics composting and tree waste processing sites located at the Rice Creek Compost site in Lino Lakes and the Bunker Hills Compost Site in Coon Rapids with OTI. This agreement would be effective March 1 <sup>st</sup> , 2021 through February 28 <sup>th</sup> , 2023. OTI's Annual Contract Fees are \$44,000 with a per vehicle subsidy of \$5.00 for Anoka County residents. Other charges include single source organic pick up and other tree waste such as Christmas trees. In 2020, Anoka County paid OTI's contracted amount of just over \$400,000.	
Background	<p>The State has established aggressive goals for recycling and organics management. Anoka County is expected to divert 75% of its waste through recycling and organics management by 2030. The County has 2 compost sites to assist residents with proper disposal of yard and tree waste and organics. It is illegal to dispose yard and tree waste in the garbage.</p> <p>These compost sites have been operated and managed by outside vendors since they were first built many years ago. The current vendor was chosen after a competitive proposal process in 2015-6. The contract is due to be relet for proposals in 2022-3.</p>	
Prior Action	The County has contracted with OTI since 2016 to manage the County compost sites. This contract was awarded following an RFP purchasing process for a 3-yr term with two 2-yr renewals. The contract was amended shortly after it was awarded to refine the fee structure to County residents using the service. This final renewal is on substantially the same terms and conditions as the first renewal.	
Recommendation	Approve the contract amendment for OTI to continue services through February 2023. The annual \$44,000 contract fee including the \$5.00 per vehicle subsidy as well as other miscellaneous charges like SSO pick up and Christmas tree drop off. The annual contract totals are estimated between \$375,000 and \$450,000 for 2021 and 2022.	
Submitted By	Alison Peterson	
Approved By	Jonelle Hubbard	





ANOKA COUNTY HUMAN SERVICES COMMITTEE  
COUNTY BOARD AGENDA ITEM

Public Health & Environmental Services		February 16, 2021
Second Chance Act Addressing the Needs of Incarcerated Parents and Their Minor Children program grant application C0008428		ACTION
Action Requested	Authorization to apply for and accept Second Chance Act Addressing the Needs of Incarcerated Parents and Their Minor Children Program from the U.S. Department of Justice, Office of Justice Programs, and the Office of Juvenile Justice and Delinquency Prevention in an amount of up to \$300,000 over three years, Contract #C0008428.	
Background	<p>The U.S. Department of Justice, Office of Justice Programs, and the Office of Juvenile Justice and Delinquency Prevention is seeking applications for a new funding opportunity to address the needs of incarcerated parents and their minor children.</p> <p>The goal of this program is to assist states and localities in developing or expanding services that:</p> <ul style="list-style-type: none"><li>- Provide support to facilities for staffing, equipment, tools, and resources to create child-friendly spaces and increase safety for children who are visiting their incarcerated parent.</li><li>- Implement strategies that strengthen the relationships between incarcerated parents and their children while maintaining safe facilities.</li></ul> <p>Parental incarceration is one of ten Adverse Childhood Experiences (ACEs) that can impact individual health outcomes. Within Minnesota, 1 in 6 youth have been impacted by parental incarceration, making it one of the most common ACEs among Minnesotan young people. In 2019, an average of 16% of Anoka County youth indicated that they had a parent or guardian that had been incarcerated at a jail or prison facility. Possible harm may be alleviated through strategies aimed at reducing trauma and stigma for children, improving communication between children and their incarcerated parents, and creating family-friendly visiting spaces within correctional facilities.</p> <p>Activities associated with this funding opportunity would allow PHES to expand the Anoka County Justice Involved Families (JIF) Initiative that seeks to reduce the impacts of parental incarceration on children and families while promoting positive outcomes for impacted children. This funding opportunity would focus on the development and implementation of programming at the Minnesota Correction Facility in Lino Lakes for incarcerated fathers. Programming would involve a partnership between staff at the Department of Corrections (DOC) staff at Lino Lakes, the Minnesota Prison Doula Project, and PHES Public Health Nurses.</p> <p>The application for this opportunity consists of two parts:</p> <ol style="list-style-type: none"><li>1. Submit an SF-424 and an SF-LLL in Grants.gov – Due March 5<sup>th</sup></li><li>2. Submit the full application including attachments in JustGrants – Due March 19<sup>th</sup></li></ol> <p>If selected, funding activities will start October 1<sup>st</sup> 2021 with a requested amount of up to \$300,000 for 3 years.</p>	
Prior Action	None.	
Recommendation	Authorization to apply for and accept Second Chance Act Addressing the Needs of Incarcerated Parents and Their Minor Children Program funding from U.S. Department of Justice, Office of Justice Programs, and the Office of Juvenile Justice and Delinquency Prevention in an amount of up to \$300,000 over three years, Contract #C0008428.	
Submitted By	Laurie Brovold – PHN Manager & Kassy Podvin Prevention Outreach Coordinator	
Approved By	Jonelle Hubbard - Director	



ANOKA COUNTY HUMAN SERVICES COMMITTEE  
COUNTY BOARD AGENDA ITEM

Job Training Center		February 16, 2021
National Health Emergency Grant to Address the Opioid Crisis – Contract #C0006609		ACTION
Action Requested	Request to accept funds for the National Health Emergency Dislocated Worker Grant for Contract #C0006609 from the Minnesota Department of Employment and Economic Development (DEED). The total grant is for \$360,000 with the initial grant funding pass through in the amount of \$210,462 for State Fiscal Years 2021-22.	
Background	<p>Anoka County Job Training Center (ACJTC) participated in a \$1.3 M Department of Labor National Health Emergency Disaster Recovery National Dislocated Worker Grant application with the Department of Employment and Economic Development (DEED) as a subgrantee. Other workforce development area applicants in the State include Duluth, Central Minnesota/Stearns-Benton and Southeastern Minnesota. This grant's purpose is to address the Opioid Crisis impacting our local, regional, state workforce due to its widespread impact on individuals, families, businesses and our community's well-being.</p> <p>The primary focus will be serving the individuals affected by the crisis through integrated career exploration, employment, reemployment and training funding, On-the-Job Training and support services. A secondary focus will be to train dislocated workers to work in a capacity to reduce the impact on the healthcare, allied health and public safety systems as well as providing services during the COVID-19 pandemic by responding to workforce needs and industries in demand as a response to the economic recovery post-pandemic.</p> <p>This grant application complements other initiatives in the County which aim to rescue the effects of the opioid crisis on our residents. These initiatives are in the areas of Chemical Health and Community Health and Behavioral Health departments and the Court System. Another example pairs Community Corrections with Community Social Services that deliver an Enhanced Treatment Program (ETP) designed to serve mothers at risk of losing their children due to chemical use and criminal activity.</p> <p>In addition, Allina Health has outpatient programs at their Unity and Cambridge campuses focused on treatment and life/work balances that go hand in hand with treatment. Both as partner in treatment services and as a local employer looking for a trained talent pool of healthcare.</p> <p><b>Project Scope</b> Total funding awarded to Anoka County is \$360,000 with the initial funding of \$210,462 to serve 72 dislocated workers of which 12 will be placed in disaster relief positions in nursing assistance, call center representatives, human services, chemical dependency and 911 dispatch.</p> <p><b>Project Partners</b></p> <ul style="list-style-type: none"><li>• Anoka County Human Services Departments – Community Corrections, Social Services and Public Health Nursing</li><li>• Allina Health</li><li>• Stepping Stone Emergency Housing</li><li>• Hope for Youth and Hope Place</li><li>• Anoka Technical College and Anoka Ramsey Community College</li></ul>	
Prior Action	The Job Training Center received approval at the July 17, 2018 Human Services Committee to participate in the DEED application. Approval was received at the February 4, 2021 Anoka County Workforce Development Board to accept the DEED funds.	
Recommendation	The Job Training Center requests approval to accept the NEG funds from DEED for the duration of the grant and any subsequent grant extensions.	
Submitted By	Nicole Swanson, Director	
Approved By	Nicole Swanson, Director	

**RESOLUTION #2021-HS-4**  
**APPROVING ECONOMIC ASSISTANCE ACTIONS AND PAYMENTS**

BE IT RESOLVED that the Anoka County Board of Commissioners does hereby approve and ratify the following client actions of the Anoka County Economic Assistance Department for January 2021: Medical Assistance and General Assistance medical payments in the amount of \$280,204.73 set forth in the Monthly Economic Assistance Actions and Payments Authorization document on file in Human Services Administration.

**ANOKA COUNTY  
INFORMATION TECHNOLOGY COMMITTEE REPORT  
FOR THE TUESDAY, FEBRUARY 23, 2021 COUNTY BOARD MEETING**

The Information Technology Committee meeting was held on Tuesday, February 16, 2021 at 11:00 a.m. at Bunker Hills Activities Center, Andover, Minnesota.

**Committee Members Present:** Commissioner Mike Gamache, Chair

**Committee Members via Webex:** Commissioner Jeff Reinert, Vice Chair  
Commissioner Mandy Meisner

**Others Present:** Susan Vreeland, Tony Palumbo  
Dave Schwenk, Derrick Knutson

**Action Item:**

- \*1. The IT Committee recommends the County Board approve contract C0008431 with Robert Half International Inc., 800 Nicollet Mall, Suite 2700, Minneapolis, MN. 55402, in the amount of \$120,000 with a change order of \$12,000 for a six-month professional services agreement related to the implementation of the County Attorney's Case Management System – **see attached Action Item** – from Susan Vreeland.

**Informational Item:**

- 2. The IT Committee considered, for informational purposes, a review of the IT Annual Report.

\*Requires Board Action



## ANOKA COUNTY IT COMMITTEE ACTION ITEM

02/16/2021

### INFORMATION TECHNOLOGY

ACTION REQUESTED	The Director of Information Technology and the Anoka County Attorney are requesting that the IT Committee recommend to the County Board approval of contract C0008431 with Robert Half International Inc., in the amount of \$120,000 with a change order of \$12,000 for a six-month professional services agreement related to the implementation of a new case management system for the County Attorney's Office.
BACKGROUND	The County Attorney's Office has one case management application that is implemented in every Division in the office. The existing application is a customized solution over 16 years old and coming to its end of life. Finding and securing the appropriate resources are critical to ensuring the success of the project.
SOLUTIONS	To assist in this effort, a resource currently under contract will provide professional services to assist in the implementation of the new system.
CONCLUSION	<p>In partnership with the County Attorney's Office, we have completed the preparation and negotiation of a Statement of Work and related detail in order to prepare for phase II of the project to plan and prepare for implementation.</p> <p>This additional resource will be key in providing the Office and the IT Department the additional resource needed to implement this technology.</p>
RECOMMENDATIONS	Recommend the County Board approve contract C0008431 with Robert Half International Inc., in the amount of \$120,000 with a change order of \$12,000 for a six-month professional services agreement related to the implementation of a new case management system for the County Attorney's Office.

**ANOKA COUNTY  
PUBLIC SAFETY COMMITTEE CHAIR REPORT  
FOR THE  
FEBRUARY 23, 2021, COUNTY BOARD MEETING**

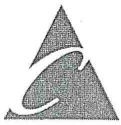
Vice Chair Scott Schulte requests to bring the following forward for consideration by the county board:

**\*Action Items**

*Sheriff*

- \*1. The vice chair recommends approval and execution of Contract #C0008392, FY2020 DNA Capacity Enhancement for Backlog Reduction Program Grant with the Office of Justice Programs in the amount of \$106,783, and a term of October 1, 2020, to September 30, 2022. **See attached** action item worksheet.
- \*2. The vice chair recommends adoption of Resolution #2021-PS02, Accepting Dedicated Donation from Federal Premium Ammunition. **See attached** resolution.

**The next Public Safety Committee meeting is scheduled for Tuesday, March 16, 2021, at 10:30 a.m., at the Bunker Hills Activities Center – Maple Room, 550 Bunker Lake Blvd NW, Andover, MN 55304.**



## ANOKA COUNTY BOARD ACTION ITEM

February 23, 2021  
Anoka County Sheriff's Office

ACTION REQUESTED	Approval and execution of the FY2020 DNA Capacity Enhancement for Backlog Reduction Program Grant between the Office of Justice Programs and the County of Anoka.
BACKGROUND	<p>The Sheriff's Office applied for and has been awarded funding from the Department of Justice, Office of Justice Programs, to provide financial assistance to be used for the reduction of DNA backlogs.</p> <p>In 2020, the laboratory applied for over \$163,465 but was awarded \$106,783. The grant was to continue funding of a Forensic Scientist position in the Biology Section for two years. However, with the reduced award amount, grant funding for the position will last until September 2022.</p>
Contract Number Amount of Contract	<p>C0008392</p> <p>The total obligation by the Department of Justice Programs will not exceed \$106,783 with an effective date of October 1, 2020, to September 30, 2022.</p>
CONCLUSION	The grant funds provided by the Department of Justice will enhance the capabilities of the Midwest Regional Forensic Laboratory's Biology Section and assist in reducing the time required to complete DNA requests for services.
RECOMMENDATIONS	Approval and acceptance of the FY2020 DNA Capacity Enhancement for Backlog Reduction Program Grant and authorize Laboratory Director Scott Ford to sign the grant on behalf of the County of Anoka.



**RESOLUTION# 2021-PS02**

**ACCEPTING DEDICATED DONATION  
FROM FEDERAL PREMIUM AMMUNITION**

WHEREAS, the Anoka County Sheriff's Office received the following donation from Federal Premium Ammunition to assist peace officers with scenario-based training:

- A. 283 cases of 9mm blanks
- B. 437 cases of 556 simunitions
- C. 69 cases of 9mm simunitions
- D. Box of simunition rifle bolts to convert live rifles into simulation firing rifles

;and,

WHEREAS, Minnesota Statute § 465.03 requires a county to accept the donation by resolution expressed in terms prescribed by the donor in full; and,

WHEREAS, acceptance of the gift is in accordance with the donor's terms and in the best interest of the County of Anoka:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County Board of Commissioners, by and through its Board of Commissioners, accepts the above-described gift from Federal Premium Ammunition and extends its grateful appreciation.



## Anoka County Committee Appointments Application

First Name	Belinda
Last Name	Lawrence
Date	
Address	
Phone	
Fax	
E-mail	
Business Name	
Business Address	
Business Phone	
Business Fax	
Business E-mail	
Board/Commission applying for:	Library Board
Your county commissioner:	District 5 - Mike Gamache
Find your commissioner here:	<a href="#">MN Pollfinder</a>
Personal background:	I have lived in Coon Rapids since 2011. I have been a member of Delta Sigma Theta Sorority, Inc since 1993. I have a master's degree in Curriculum and Instruction, Elementary Education and also a EDD in Reading and Literacy. I am a retired educator, having taught for over 25 years at the elementary level. After I retired, I continued working with young people in the capacity of a mentor. Even in our new normal, I continue to work with our youth.
Experience relating to position:	At present, I am a board member of YIPA (Youth Intervention Programs Association). I am also on the board and a member

of Transformative Circle, a community action group working in the city of Coon Rapids.

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Describe why you are interested in the position:

I have a passion for reading, both personally and professionally. One of the reasons for joining the Coon Rapids Lions club was their signature program Books for Bango. I the idea of putting a book in every child's hand was very exciting to me. Also, in any way I can with helping to find new and innovative ways that our libraries can help all members of the community.

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For more information, contact Brenda Vetter at 763-324-4711 or [brenda.vetter@co.anoka.mn.us](mailto:brenda.vetter@co.anoka.mn.us)

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ANOKA COUNTY HUMAN SERVICES COMMITTEE  
COUNTY BOARD AGENDA ITEM

Job Training Center		February 16, 2021
Workforce Development Board Appointment		ACTION
Action Requested	Permission to appoint Debby Boyd, Human Resources Director at the John Roberts Company to the Anoka County Workforce Development Board to represent the private sector as a business representative per compliance under the Workforce Innovations and Opportunity Act (WIOA).	
Background	<p>The Workforce Development Board provides policy guidance and oversight for workforce development services delivered through the Anoka County Job Training Center and the CareerForce in Blaine in partnership with the Anoka County Board of Commissioners.</p> <p>Board vacancies need to be filled to maintain the required Board membership as defined in the Workforce Innovations and Opportunity Act (WIOA) which include a majority representation of Business Representatives, membership from Union and Community Based and Education Representatives, Adult Basic Education and Higher Education Representatives, Government, Economic Development Representatives and Local Elected Officials.</p> <p>WIOA program years run from July through June of the following year and Board terms reflect this end date sequence. The vacancy Debby Boyd fills was vacated from a previous representative from the John Roberts Company.</p>	
Prior Action	N/A	
Recommendation	Staff recommend that Debby Boyd be appointed to the Anoka County Workforce Development Board for a two-year term effective once approved by the Anoka County Board – term expiration will be June 30, 2023. Application paperwork attached.	
Submitted By	Nicole Swanson, Director	
Approved By	Nicole Swanson, Director	



## Anoka County Committee Appointments Application

Name: Debby Boyd Date: 1-24-2021  
Address: Coon Rapids 55433  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Business Name: The John Roberts Company  
Business Address: 9687 East River Road Coon Rapids 55433  
Phone: 763-755-5500 Fax: 763-754-4400  
E-mail: dboyd@johnroberts.com  
Board/Commission applying for: Anoka County Workforce Development Board  
Your county commissioner: \_\_\_\_\_

Personal background: Currently celebrating 33 yrs at JR. Holds the title  
of HR Director, Serves both locations Coon Rapids and Milwaukee WI.  
Married w 1 Adult Son - Resident of Coon Rapids for Pwt 31 years

### Experience relating to position:

Proud Member + Parent of Boy Scout troop 212. Served as troop Secretary.  
Chaired Printing Industry of Midwest for 12 plus years  
Chaired + community member for Toys for Joy  
Currently I serve on the Parish Council at St. Gerards Church.  
Why are you interested in this position?

I have a passion for making our community a better place  
With my experience and energy I feel I  
could make a difference.

Please return the completed Committee Appointments Application form to Nicole Swanson:

By email: [nicole.swanson@co.anoka.mn.us](mailto:nicole.swanson@co.anoka.mn.us)

Fax: 763-324-2292

By U.S. Mail: Anoka County Job  
Training Center  
Attn: Nicole Swanson  
1201 89<sup>th</sup> Ave NE, Suite 400  
Blaine, MN 55434

*The Anoka County Board of Commissioners held a regularly scheduled board meeting in Room #705 of the Anoka County Government Center. All members of the board were present. However, due to the applicable Governor's Emergency Executive Orders, and a determination by the board chair that public attendance was not feasible due to the health pandemic, there were no members of the public in the board room where this meeting was held. Notice of this meeting included that monitoring of this meeting by the public could be done through audio streaming over the internet or by telephone. Public monitoring in this manner was done pursuant to Minn. Stat. § 13D.021.*

## ANOKA COUNTY BOARD MEETING

### MINUTES

Government Center  
Anoka, Minnesota

February 9, 2021

Chair Schulte called the meeting to order at 9:30 a.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Tony Palumbo, County Attorney; and staff

\* \* \* \* \*

Commissioner Braastad made motion accepting the regular claims paid over \$500 for the period ending January 29, 2021, and purchase-card claims paid for the period ending January 29, 2021. (Claims are on file in the County Administration Office.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

Commissioner Meisner made motion approving the minutes from the January 26, 2021, Anoka County board meeting. Commissioner West seconded the motion. Motion carried unanimously.

\* \* \* \* \*

Commissioner West presented the Management Committee report from the meeting of January 26, 2021. All items were of an informational nature and required no board action.

\* \* \* \* \*

Commissioner West presented the Management Committee Chair report.

1. Commissioner Braastad made motion approving the following consent item:
  - A. Reclassifications as recommended by the Employee Relations director. (Reclassification list is available in Administration.)

Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

Commissioner Schulte presented the Transportation Committee Report from the meeting of February 1, 2021.

#### Highway

1. Commissioner Gamache made motion approving Contract #C0006546, Amendment No. 2 with TKDA for consultant design services for Project SP 002-611-036, the reconstruction of CSAH 11 (Foley Boulevard) from CSAH 1 (East River Road) to CR 3 (Coon Rapids Boulevard) in the city of Coon Rapids; and authorizing the county administrator to execute said contract amendment, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

2. Commissioner Look made motion approving entering into Contract #C0007866, Joint Powers Agreement with the City of Anoka for Project 002-607-026, a subproject of the 2021 County-Wide Overlay Program on CSAH 7 (7th Avenue) from Buchanan Street to a point approximately 600' north of 38th Lane in the city of Anoka, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner Look made motion awarding Contract #C0008402 to Forest Lake Contracting, Inc., the certified low bidder for Project SAP 002-716-020, for improvements at the intersection of TH 47 and CSAH 116 (Bunker Lake Boulevard), in the cities of Anoka and Ramsey in the amount of \$3,813,602.65, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.
4. Commissioner Reinert made motion awarding Contract #C0008403 to Park Construction, the certified low bidder for Project SAP 002-634-003, the reconstruction of CSAH 34 (Birch Street) from Hokah Drive to 550 feet east of West Shadow Lake Drive, in the city of Lino Lakes in the amount of \$4,204,403.06, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.
5. Commissioner Gamache made motion approving entering into Contract #C0008404, Joint Powers Agreement with Metropolitan Council for parking lot revisions at the Coon Rapids Park and Ride facility located along Foley Boulevard, associated with Project SP 002-611-036, the reconstruction of CSAH 11 (Foley Boulevard) between CSAH 1 (East River Road) and CSAH 3 (Coon Rapids Boulevard), in the city of Coon Rapids; and authorizing the chair of the county board and the county administrator to execute said agreement and easement documents, subject to review by the county attorney as to form and legality. (Contract is on file in the Transportation Department.) Commissioner Schulte seconded the motion. Upon roll call vote, motion carried unanimously.

\* \* \* \* \*

Commissioner Gamache presented the Parks Committee Report from the meeting of February 2, 2021.

1. Commissioner Gamache made motion amending the 2021 Parks Capital Improvement Budget, reducing it by \$1,380,071, to reflect the actual appropriation amount to Anoka County from the Metropolitan Council's Capital Improvement Program. Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.
2. Commissioner Gamache made motion approving Contract #C0008393, Purchase of Service Agreement with the Conservation Corps Minnesota for assistance with natural resources restoration and park maintenance related projects in the Anoka County Park System for the period March 2021 through December 2021 in an amount not to exceed \$120,000 with 100% funding from Legacy Fund Grant dollars, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner West seconded the motion. Upon roll call vote, motion carried unanimously.
3. Commissioner Braastad offered the following resolution and moved its adoption:

**RESOLUTION #2021-25**

**RESOLUTION ACCEPTING GIFT FROM THE COON LAKE IMPROVEMENT  
ASSOCIATION**

WHEREAS, the Coon Lake Improvement Association donated a gift of \$500 to the Anoka County Parks Department; and,

WHEREAS, Minn. Stat 465.03 requires the county to accept gifts by resolution expressed in terms prescribed by the donor:

NOW, THEREFORE, BE IT RESOLVED that the Anoka County, by and through its Board of Commissioners, does hereby accept the gift of money from the Centerville Lion's Club.

BE IT FURTHER RESOLVED that the Anoka County Board of Commissioners hereby wishes to extend its grateful appreciation to the Coon Lake Improvement Association for its generous and valued donation to the Parks Department.

Upon roll call vote, motion carried unanimously. Resolution declared adopted.

4. Commissioner Gamache made motion approving Contract #C0008406 with the Minnesota Department of Natural Resources for the FY 2021 Cross-Country Ski Trails Grant-In-Aid Agreement subsidizing maintenance and grooming costs to operate Anoka County's cross-country ski trails, subject to review by the county attorney as to form and legality. (Contract is on file in the Parks Department.) Commissioner Reinert seconded the motion. Upon roll call vote, motion carried unanimously.

\*\*\*\*\*

Committee appointments:

1. Commissioner Braastad made motion reappointing Robyn West to the Anoka County Community Action Program (ACCAP), representing the public sector, for a three-year term expiring February 2024. Commissioner Meisner seconded the motion. Commissioners Look, Braastad, Meisner, Gamache, Reinert, and Schulte voted "yes." Commissioner West abstained. Motion carried.

\*\*\*\*\*

The county board meeting was adjourned at 10:04 a.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS  
ANOKA COUNTY, MINNESOTA**

By: \_\_\_\_\_  
Rhonda Sivarajah  
County Administrator

By: \_\_\_\_\_  
Scott Schulte, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.*

# ANOKA COUNTY SPECIAL BOARD MEETING

## MINUTES

Bunker Hills Activities Center  
Andover, Minnesota

February 9, 2021

Chair Schulte called the meeting to order at 1:02 p.m. and called for participation in reciting the Pledge of Allegiance.

Present:	District #1	Matt Look (arrived at 1:04 p.m.)
	District #2	Julie Braastad
	District #3	Robyn West
	District #4	Mandy Meisner
	District #5	Mike Gamache
	District #6	Jeff Reinert
	District #7	Scott Schulte

Others Present: Rhonda Sivarajah, County Administrator; Bryan Frantz, Civil Division Chief Attorney; staff, and citizens

\*\*\*\*\*

Chair Schulte stated that the county board will move into a closed session to discuss pending litigation, pursuant to the provisions of Minnesota Statutes, Section 13D.05, Subdivision 3(b) because the material to be discussed is protected by attorney-client privilege. The board meeting was closed at 1:03 p.m.

\*\*\*\*\*

Commissioner Look arrived at 1:04 p.m.

\*\*\*\*\*

The county board closed meeting ended and the special meeting reconvened at 1:20 p.m.

\*\*\*\*\*

Commissioner Reinert made motion approving Worker's Compensation (WC #19-114) and PERA disability claim (Occurrence #19-564). Commissioner Braastad seconded the motion. Upon roll call vote, motion carried unanimously.

\*\*\*\*\*

The county board meeting was adjourned at 1:21 p.m.

ATTEST:

**COUNTY BOARD OF COMMISSIONERS  
ANOKA COUNTY, MINNESOTA**

By: \_\_\_\_\_  
Rhonda Sivarajah  
County Administrator

By: \_\_\_\_\_  
Scott Schulte, its Chair

*Motion carried means all commissioners in attendance voted affirmatively unless otherwise noted.*