

## **ANOKA COUNTY BOARD AGENDA**

FOR THE JANUARY 2, 2024  
STATUTORY AND ORGANIZATIONAL MEETING  
OF THE  
ANOKA COUNTY BOARD

8:30 A.M.

County Board Room #705 - Anoka County Government Center

1. **8:30 A.M.** - Interim county administrator convenes meeting.
2. Pledge of Allegiance.
3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Jeff Reinert
District #4	Scott Schulte
District #5	Mike Gamache
District #6	Julie Jeppson
District #7	Mandy Meisner
- Others:
4. Election of county board chair for Program Year 2024.
5. Election of county board vice chair for Program Year 2024.
6. Chair's remarks.
7. Consider Resolution #2024-1, Relating to the Establishment of Rules and Procedures for the Anoka County Board of Commissioners for 2024. **See attached** resolution.
8. Consider Resolution #2024-2, Relating to the Designation of Public Meeting Notice Facility. **See attached** resolution.
9. Consider Resolution #2024-3, Resolution Identifying Anoka County Local Officials. **See attached** resolution.
10. Consider Resolution #2024-4, Resolution Establishing County Board of Appeal and Equalization. **See attached** resolution.
11. Consider Resolution #2024-5, Resolution Appointing Hearing Officers. **See attached** resolution.
12. Consider Resolution #2024-6, Resolution Concerning Employer Contribution Toward Medical Insurance Coverage for Retirees. **See attached** resolution.

- 13. Consider Resolution #2024-7, Resolution Awarding the Bid for Publication of the Anoka County Financial Statement and the Official Proceedings of the Anoka County Board. **See attached** resolution and bid tabulation.
- 14. Consider appointments by the county board to the following metro boards, commissions, and committees for Program Year 2024:

	2023 Appointments	2024 Appointments
Anoka County/Blaine Airport Joint Powers Board	Airport Committee Chair ( <b>Co-Chair</b> ) F&CI Committee Chair (Alternate)	_____ _____(Alternate)
Coon Creek Watershed District Citizen Advisory Committee	Joe MacPherson	_____
MetroGIS Policy Board	Gamache	_____
Metropolitan Council: Transportation Advisory Board	Jeppson Look (Alternate)	_____ _____(Alternate)
Metropolitan Emergency Services Board (MESB)	Gamache Meisner	_____ _____
MESB - Executive Committee	Gamache	_____
MELSA/Metronet	Jeppson	_____
Metropolitan Mosquito Control District Board	Gamache Jeppson Meisner	_____ _____ _____
Metropolitan Mosquito Control District Exec. Board	Gamache	_____
North TH 65 Corridor Coalition (JPA #2006-0576)	Jeppson Braastad (Alternate)	_____ _____
Regional Haulers Licensing Board	Meisner Jeppson (Alternate)	_____ _____(Alternate)
State Community Health Services Advisory Committee (SCHSAC)	Meisner J. Hubbard (Alternate)	_____ _____(Alternate)
Utilities Transmission Issues-Designated Liaison	Joe MacPherson	_____

15. Consider, **for informational purposes**, appointments by the county board chair to county board committees for Program Year 2024 as follows:

	2023 Appointments	2024 Appointments
Airport Committee <i>(Internal County Committee)</i>	Reinert ( <b>Chair</b> ) Jeppson ( <b>Vice Chair</b> ) Meisner	_____ _____ _____
Board of Oversight of Court-Appointed Attorneys	Braastad Schulte	_____ _____
Children & Family Council Governing Board	Reinert	_____
Community Corrections Advisory Board	Jeppson Meisner Schulte (Alternate)	_____ _____ _____ (Alternate)
Community Health Advisory Committee	Meisner	_____
Finance and Capital Improvements Committee	Look ( <b>Chair</b> ) Braastad ( <b>Vice Chair</b> ) Reinert Jeppson	_____ _____ _____
Human Services Committee	Reinert ( <b>Chair</b> ) Jeppson Meisner ( <b>Vice Chair</b> )	_____ _____ _____
Information Technology Committee	Reinert ( <b>Vice-Chair</b> ) Schulte Gamache ( <b>Chair</b> )	_____ _____
Intergovernmental & Community Relations Committee	Look Reinert ( <b>Chair</b> ) Gamache Jeppson ( <b>Vice-Chair</b> )	_____ _____ _____
Joint Law Enforcement Council	Braastad Schulte	_____ _____
Law Library Board of Trustees	Meisner Schulte (Alternate)	_____ _____ (Alternate)
Library Advisory Board Liaison (Term Concurrent w/MELSA)	Jeppson Meisner (Alternate)	_____ _____ (Alternate)
Management Committee	Look ( <b>Chair</b> ) Reinert Gamache Meisner ( <b>Vice Chair</b> )	_____ _____ _____ _____
Parks Committee	Reinert ( <b>Vice Chair</b> ) Gamache ( <b>Chair</b> ) Meisner	_____ _____ _____

	2023 Appointments	2024 Appointments
Property Records and Taxation Committee	Look Schulte ( <b>Chair</b> ) Gamache ( <b>Vice-Chair</b> )	_____ _____ _____
Public Safety Committee	Braastad ( <b>Chair</b> ) Schulte ( <b>Vice-Chair</b> ) Gamache	_____ _____ _____
Transportation Committee	Look ( <b>Vice Chair</b> ) Braastad ( <b>Chair</b> ) Reinert Jeppson	_____ _____ _____ _____
Workforce Development Board	Schulte Jeppson	_____ _____

16. Consider, **for informational purposes**, appointments by the county board chair to the following special topics for Program Year 2024:

A. Special Topics Committees:

	2023 Appointments	2024 Appointments
Anoka County-Blaine Airport Advisory Commission (ACBAAC) <i>(Local community stakeholder group addressing noise issues and MAC/Airport updates)</i>	Reinert	_____
Benefits and Compensation	Schulte ( <b>Chair</b> ) Braastad	_____ _____
East Central Regional Juvenile Center Advisory Board <i>(Formerly Juvenile Center Advisory Board)</i>	Reinert Meisner (Alternate) Dylan Warkentin (Alternate)	_____ _____ _____ (Alternate) _____ (Alternate)
Historical Society Liaison	Meisner	_____
Investment Review Committee	Look Rhonda Sivarajah Cory Kampf	_____ _____ _____

	2023 Appointments	2024 Appointments
Midwest Regional Forensic Laboratory Advisory Board	Public Safety Comm. Chair Schulte (Alternate) Sheriff Wise ( <b>Chair</b> ) Chief Deputy Jacobson (Law Enforcement Rep.) Facility Supv. (ex-officio)	_____ _____ _____ _____
Regional Economic Development Executive Committee (ACRED)	Reinert Jeppson R. Sivarajah (Staff) G. Frahm-Gilles (Staff)	_____ _____ _____
Web Oversight Committee	Gamache Dee Guthman	_____ _____

B. The Responsible (Lead) Commissioner in the Following Topic Areas:

	2023 Appointments	2024 Appointments
Elections/Reapportionment/Voter Registration	Schulte	_____
Insurance/Retirement	Schulte	_____
Real Estate	Schulte	_____

17. Consider county board appointments to the following committees for Program Year 2024:

	2023 Appointments	2024 Appointments
Anoka County Extension Committee	Jeppson Meisner Andy Soltvedt (Staff)	_____ _____ _____
Internal Audit Committee <i>(Jurisdiction over Anoka Co. annual audit plan and other activities as defined in the current Office of Internal Auditing Charter Statement)</i>	Co. Board Chair Reinert ( <b>Chair</b> ) County Administrator Ryan Hardin (Citizen - Finance Professional) Brian Page (Citizen - General)	_____ _____ _____ _____

18. Consider county board appointments to the Anoka County Regional Railroad Authority for Program Year 2024:

2023 Appointments	2024 Appointments
1. Commissioner Matt Look	
2. Commissioner Julie Braastad	_____
3. Commissioner Jeff Reinert	_____
4. Commissioner Scott Schulte	_____
5. Commissioner Mike Gamache	_____
6. Commissioner Julie Jeppson	_____
7. Commissioner Mandy Meisner	_____

19. Consider county board appointments to the following community consortiums:

	2023 Appointments	2024 Appointments
East Central Creating Community	Jeppson	_____
Northwest Anoka County Community Consortium/ Youth First Community of Promise	Gamache Look (alternate) Gayle Alexander Justin Weller	_____ _____ _____ _____

20. Consider county board appointments relating to the Association of Minnesota Counties (AMC):

- A. Ten District 10 voting delegates to the AMC for Program Year 2024, as authorized by AMC rules:

2023 Appointments	2024 Appointments
1. Commissioner Matt Look	_____
2. Commissioner Julie Braastad	_____
3. Commissioner Jeff Reinert	_____
4. Commissioner Scott Schulte	_____
5. Commissioner Mike Gamache	_____
6. Commissioner Julie Jeppson	_____
7. Commissioner Mandy Meisner	_____
8. County Administrator	_____
9. Transportation Chief Officer	_____
10. Human Services Chief Officer	_____

B. Directors to AMC Board of Directors for Program Year 2024:

2023 Appointments		2024 Appointments	
1.	Commissioner Reinert	_____	
2.	Commissioner Meisner (Alternate)	_____ (Alternate)	

C. Directors to AMC District 10 Executive Committee for Program Year 2024:

2023 Appointments		2024 Appointments	
1.	Commissioner Reinert	_____	
2.	Commissioner Meisner (Alternate)	_____ (Alternate)	

D. Appointments to AMC Policy Committees for Program Year 2024:

	2023 Appointments	2024 Appointments
Environment & Natural Resources	Gamache	
General Government	Schulte	
Health & Human Services	Reinert Meisner	
Public Safety	Braastad	
Traffic Safety Advisory Council	Jeppson	
Transportation & Infrastructure	Jeppson	

21. Consider county board appointments of voting delegates to the National Association of Counties (NACo) Annual Conference for 2024:

2023 Appointments	2024 Appointments
Commissioner Schulte (Delegate)	_____ (Delegate)
Commissioner Braastad (1st Alternate)	_____ (1st Alternate)
Commissioner Gamache (2nd Alternate)	_____ (2nd Alternate)

22. Consider the following relating to the Anoka County Housing and Redevelopment Authority (ACHRA) in accordance with Minn. Stat. Sec. 469.006, subd. 1, which states that all housing and redevelopment authority trustees shall be appointed by the county board for a term of office of five years and in accordance with ACHRA Resolution #2007-73 which states that the term will be coterminous with that commissioner’s term on the county board:

A. Reappointing the following as a trustee for term ending as follows:

Appointment	Term Expiring	Appointment	Term Expiring
Scott Schulte	December 31, 2023	_____	_____

B. Consider, **for informational purposes**, the terms of the remaining trustees on the ACHRA, which expire December 31 of the respective years as follows:

**Term Expiring**

Matt Look	December 31, 2024
Mike Gamache	December 31, 2024
Mandy Meisner	December 31, 2024
Julie Jeppson	December 31, 2024
Julie Braastad	December 31, 2027
Jeff Reinert	December 31, 2027

23. Consider approving the following appointments to the Anoka County Canvassing Board through December 31, 2024, pursuant to M.S. 204C.31:

2023 Appointments	2024 Appointments
Scott Schulte	_____
Julie Braastad	_____
Jeff Reinert (alternate)	_____

24. Consider Resolution #2024-8, Relating to the Appointment of County Agricultural Inspector. **See attached** resolution.

25. Committee appointments:

A. Consider reappointing Ham Lake Mayor Brian Kirkham and Andover Mayor Sheri Bukkila to the Joint Law Enforcement Council for a one-year term ending January 2025, as recommended by Sheriff Wise, pursuant to Joint Law Enforcement Council Agreement (Contract #2008-0279).



# ANOKA COUNTY BOARD AGENDA

FOR THE JANUARY 2, 2024, COUNTY BOARD MEETING

9:30 A.M.

County Board Room #705 - Government Center

Public comments are welcome at committee meetings. For a schedule of committee meetings please go to <https://www.anokacounty.us/calendar.aspx?>

1. Chair calls meeting to order.
2. Pledge of Allegiance.
3. Present:

District #1	Matt Look
District #2	Julie Braastad
District #3	Jeff Reinert
District #4	Scott Schulte
District #5	Mike Gamache
District #6	Julie Jeppson
District #7	Mandy Meisner
- Others:
4. Consider accepting the regular claims paid over \$500 and purchase-card claims paid for the period ending December 15, 2023. **See attached** action item worksheet.
5. Approval of minutes from the December 19, 2023, county board meeting.
6. Chair's remarks.
7. Committee reports.
  - A. Management Committee report.
  - B. Transportation Committee chair report.
  - C. Intergovernmental and Community Relations Committee report.
8. Consider approving Employment Agreement with Sarah Hawkins, and appointing Sarah as the Assistant Director, Library, effective January 13, 2024. **See attached** worksheet.