



City of Blaine

City Council

January 3, 2024 | 7:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

AGENDA

1. Call to Order by the Mayor

2. Pledge of Allegiance

3. Roll Call

4. Awards - Presentations - Organizational Business

4.1. RES 24-4 Mission Statement Affirming Council/Staff Responsibilities
Sponsors: Michelle Wolfe, City Manager

4.2. RES 24-5 Rules of Procedure and Quorum - Order of Business
Sponsors: Cathy Sorensen, City Clerk

4.3. 2024-004 Designate Official Newspapers for 2024
Sponsors: Cathy Sorensen, City Clerk

4.4. 2024-005 Recording Secretary Service Agreement for 2024
Sponsors: Cathy Sorensen, City Clerk

4.5. 2024-006 Appointment of Liaisons to Various Boards and Commissions
Sponsors: Cathy Sorensen, City Clerk

4.6. 2024-007 Adoption of the Official City of Blaine Flag
Sponsors: Ben Hayle, Communications Manager

5. Communications

6. Open Forum

Open Forum is an opportunity for the public to present an issue or concern to City Council. There is a maximum of fifteen minutes set aside for open forum. Each presentation should be limited to no more than three minutes. If your item needs follow-up from the City, staff will arrange for that

follow-up and will contact you to let you know what is being done. Thank you for coming this evening.

7. Adoption of Agenda

8. Approval of Consent Agenda:

All items listed under the "Consent Agenda" are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.

8.1. 2024-008 Schedule of Bills Paid
Sponsors: Jason Zimmerman, Finance Director

8.2. 2024-009 Approval of Minutes
Sponsors: Cathy Sorensen, City Clerk

8.3. RES 24-6 Designate Official City Depositories for 2024
Sponsors: Jason Zimmerman, Finance Director

8.4. RES 24-7 Designate the Finance Director to Make Electronic Funds Transfers
Sponsors: Jason Zimmerman, Finance Director

8.5. 2024-010 Acknowledgment of Financial Contributions of Organizations Conducting Lawful Gambling
Sponsors: Jason Zimmerman, Finance Director

8.6. 2024-011 Approve Payment to Insight Public Sector for Microsoft Enterprise Agreement Annual License Renewal.
Sponsors: Jason Zimmerman, Finance Director

8.7. RES 24-8 Resolution to Declare Cost to be Assessed, Order Preparation and Call for Hearing on Proposed Assessment for 2022 Street Reconstructions, Improvement Project No. 22-04
Sponsors: Daniel Schluender, Director of Engineering

8.8. RES 24-9 Resolution Approving State of Minnesota Joint Powers Agreements with the City of Blaine on Behalf of its City Attorney and Police Department.
Sponsors: Brian Podany, Safety Services Manager/Police Chief

9. 7:00 PM - Public Hearing and Items Published for a Certain Time

9.1. RES 24-10 Order Improvement and Order Preparation of Plans and Specifications for the 2024 Northwest Area Street Reconstructions, Improvement Project No. 24-05

Sponsors: Daniel Schluender, Director of Engineering

- 9.2.** RES 24-11 Order Improvement and Order Preparation of Plans and Specifications for the 2024 Pleasure Creek Area Street Reconstructions, Improvement Project No. 24-06

Sponsors: Daniel Schluender, Director of Engineering

10. Development Business

- 10.1.** RES 24-12 Resolution Granting a Conditional Use Permit to Operate an Approximately 3,000 Square Foot Indoor Playground in a Community Commercial (B-2) Zoning District at 1250 126th Avenue NE, #400. Indoor Playground (MN Events LLC) (Case File No. 23-0081/SLK)

Sponsors: Sheila Sellman, City Planner

11. Administration

- 11.1.** RES 24-13 Resolution Accepting a Bid from Levanen Underground, LLC in the amount of \$77,281.50 for the National Street Water Services Project, Improvement Project No. 23-23

Sponsors: Daniel Schluender, Director of Engineering

- 11.2.** 2024-012 Motion to Authorize the Mayor and City Manager to Enter into a Contract with Short Elliott Hendrickson, Inc. (SEH) for Professional Design and Construction Services for the 2024 Pleasure Creek Area Street Reconstruction Improvement Project, Improvement Project No. 24-06

Sponsors: Daniel Schluender, Director of Engineering

- 11.3.** 2024-013 Authorizing the Acquisition of Right-of-Way Consistent with State Law for the Ulysses Street and 117th Avenue Roundabout Project, Improvement Project 23-09

Sponsors: Daniel Schluender, Director of Engineering

- 11.4.** 2024-014 Accept Quotes for Playground Equipment from Landscape Structures and Playground Installation by Flagship Recreation at Colony Preserve Park

Sponsors: Jerome Krieger, Sr. Recreation Manager

- 11.5.** 2024-015 Accept Quotes for Playground Equipment from Landscape Structures and Playground Installation by Flagship Recreation at Lakeside Park

Sponsors: Jerome Krieger, Sr. Recreation Manager

- 11.6.** 2024-016 Accept Quotes for Playground Equipment from Landscape Structures and Playground Installation by Flagship Recreation at West Lake Park

Sponsors: Jerome Krieger, Sr. Recreation Manager

12. Other Business

13. Adjournment



City of Blaine

Economic Development Authority

January 3, 2024 | 8:00 PM
Blaine City Hall
10801 Town Square Drive NE
Blaine, MN 55449

The purpose of the Blaine Economic Development Authority is to increase the City's commercial/industrial tax base, provide employment opportunities, undertake redevelopment to enhance and maintain neighborhood economic stability, and address special needs, such as senior housing. As authorized under Minnesota State statutes, the Blaine City Council also serves as the Blaine Economic Development Authority.

AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes**
 - 3.1. 2024-017 Approval of the December 18, 2023 Economic Development Authority (EDA) Minutes
Sponsors: Erik Thorvig, Community Development Director
4. **New Business**
 - 4.1. RES 24-14 Resolution Approving Updated Home Improvement Grant and Loan Program Terms
Sponsors: Elizabeth Showalter, Community Development Specialist
5. **Old Business**
6. **Adjournment**